

## **Job Title: Special Education Teacher**

### **Job Summary**

Special Education Teacher (**Maternity Leave Coverage**) for grades 5th and 6th to provide targeted instruction and support to students with Individualized Education Programs (IEPs) during a temporary leave period. This role focuses on addressing each student's unique learning needs while collaborating with staff to ensure access to grade-level curriculum for all learners. **August 31, 2026- January 31, 2027**

### **Primary Responsibilities**

- Build and maintain positive, supportive relationships with students
- Provide direct instruction in one-to-one, small group, and inclusive classroom settings
- Plan and deliver lessons aligned with individual student needs as outlined in IEPs
- Modify assignments and homework to support student access and success
- Collaborate with classroom teachers on instructional strategies, accommodations, and modifications
- Participate as an active member of the support services team
- Conduct informal assessments to monitor student progress
- Implement and, as needed, update IEP goals and objectives
- Write and maintain IEP documentation reflecting current performance, next steps, and grade-level expectations
- Complete trimester progress reports during the coverage period
- Monitor and support students' academic, behavioral, and social development
- Communicate regularly with families, including scheduling and facilitating IEP meetings as needed
- Promote student independence by helping students:
  - Identify strengths
  - Recognize areas of need
  - Understand their learning profiles
  - Develop effective learning strategies

### **Additional Responsibilities**

- Meet all timelines in compliance with state and federal regulations during the coverage period
- Maintain organized and up-to-date student records in accordance with guidelines
- Keep communication logs current
- Maintain strict confidentiality
- Follow through on supervisor recommendations and required timelines

### **Qualifications**

- Massachusetts licensure in Moderate Special Needs required

### **Position Details**

- This is a temporary position to cover a maternity leave
- Anticipated dates: August 31, 2026- January 31, 2027
- Maximum of 30 hours per week.