

## CHIEF FINANCIAL OFFICER

### MARTHA'S VINEYARD COMMUNITY SERVICES

#### About the Organization

Martha's Vineyard Community Services (MVCS) is a licensed and nationally accredited behavioral health organization in its 64th year of service. We provide comprehensive human and social services to the island community, reaching one in four islanders—approximately 5,000 children, teens, adults, and elders annually.

Each year, we provide nearly 50,000 service encounters across five key divisions:

- Behavioral Health
- Disability Services
- Domestic & Sexual Violence Prevention and Intervention
- Early Childhood Education
- Family & Community Support

Our integrated service model ensures that individuals and families facing multiple challenges can access the resources they need to achieve their life goals. We collaborate closely with key island partners including Martha's Vineyard Hospital, Martha's Vineyard Public Schools, law enforcement, Island Health Care, and other essential service providers.

MVCS has grown significantly in recent years. Since 2019, our annual revenue has increased from \$9.3 million to \$13 million. Our workforce now includes 145 staff members, and we rely on more than 100 volunteers to fulfill our mission. As the largest human service agency on Martha's Vineyard, we are a trusted member of the community.

Learn more at [www.mvcommunityservices.org](http://www.mvcommunityservices.org)

#### The Opportunity

Our CFO is retiring. We are seeking a new Chief Financial Officer to join our strong team and collaborative culture. This is an exceptional time to join MVCS, with several strategic advantages in place:

##### **Strong Governance and Leadership**

The MVCS Board includes leading community members with diverse local and national expertise spanning finance, management, law, advocacy, social services, and philanthropy. The Board provides exceptional support and resources while empowering

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an autonomous CEO who has built a collaborative team dedicated to serving our clients, staff, and community.

### **Major Capital Investment**

MVCS has fully funded a successful \$17 million capital project to build a new campus with modern facilities and cutting-edge programming and operational space, which will open in the fall of 2026. The community's strong financial support for this initiative reflects our reputation for excellence and commitment to best-in-class care.

### **Established Government Partnerships**

We have built strong, trusting relationships with key government funding and regulatory partners, supported by our deep institutional knowledge and history. These partnerships will allow the CFO to focus on strategy, growth, and fiduciary excellence. The CFO's oversight of our third-party reimbursement processes can be developed over time with support from our in-house expertise and professional development resources.

### **Role and Responsibilities**

As a key partner to the CEO and member of the Senior Management Team, the CFO serves as the primary liaison to the Finance Committee of the Board of Directors and oversees all financial functions, including:

#### **Leadership and Team Management**

- Serve as a strategic partner to the CEO and visible leader in the organization and broader community
- Provide leadership and supervision as a department manager and Senior Management Team member

#### **Financial Management**

- Manage annual budgeting, audit, reporting, and compliance processes
- Oversee financial analysis, account management, accounts payable and receivable
- Handle legal filings and reconciliation of capital campaign and donations
- Conduct financial modeling and forecasting for proposed and developing services

#### **Revenue Cycle Management**

- Oversee revenue cycle management, with particular focus on third-party billing and behavioral health services

#### **Additional Responsibilities**

- Administer the agency's insurance portfolio, including health insurance, worker's compensation, and facility insurance
- Administer investment strategy and support the Board investment committee
- Handle other related functions as assigned by the CEO

#### **Qualifications**

### **Required**

- Bachelor's degree in accounting or finance
- Extensive experience with financial accounting software and Excel
- Strong technical aptitude
- Excellent leadership and presentation skills
- Ability to translate financial information into understandable terms for management and board members

### **Preferred**

- Master of Business Administration (MBA)
- Certified Public Accountant (CPA)
- Experience with third-party reimbursement and revenue cycle management

Note: Candidates without third-party reimbursement experience will be expected to participate in professional development activities and join industry groups and professional organizations to build this competency.

### **Compensation and Benefits**

The salary range for this position is \$170,000 - \$185,000 and is negotiable based on experience and qualifications. MVCS offers competitive benefits and is committed to assisting candidates with the challenges of finding affordable on-island housing. A combination of on-site and virtual working is available for a non-island resident, supplemented by travel and parking stipends.

MVCS is an Equal Opportunity Employer and is committed to a diverse workplace. All applicants will be evaluated on a merit basis.

### **How to Apply**

Please submit your resume and cover letter in confidence to:

[mvcs@fordwebb.com](mailto:mvcs@fordwebb.com)