



Exciting opportunity to join a fast-paced medical team within a growing federally qualified community health center. **HealthFirst Family Care Center, Inc. “The Heart of Our Community”** provides comprehensive services including adult/pediatric medical care, health education, health assessment and screenings, gynecology, cardiology, behavioral health, substance use treatment, and adult/pediatric dental care.

Licensed Practical Nurse (LPN) Summary:

We are currently seeking a **Full Time Licensed Practical Nurse (LPN)** that enjoys working with culturally diverse children and families in providing comprehensive patient care. Under the direction of the LPN Manager, the Licensed Practical Nurse will be responsible for providing nursing services and support to our medical providers.

Direct Patient Care Responsibilities:

Patient assessment and advisement to provider of any abnormal findings; triage; prescription refills; ensure labs, test results and hospital records are accessible to the provider; and ensure patient encounter and procedures performed are documented accurately in the EMR. When needed will perform vital signs processing and assessment, and assist primary care provider in all aspects of patient care including examinations and procedures. Perform routine office duties, and any other duties and responsibilities within the scope of a licensed LPN.

Schedule:

Mon: 8:30am – 7:00pm

Tues: OFF

Wed-Fri: 7:30am – 6:00pm

Required Qualifications:

- License to practice as a Licensed Practical Nurse (LPN) from the Commonwealth of Massachusetts
- Experience in a Community Health Center is a strong plus
- Current certification in BLS/CPR
- Current and complete credentialing as required by licensing boards and agencies
- Bi-lingual/tri-lingual skills preferred (English, Spanish, and Portuguese)
- Experience with an Electronic Medical Record (EMR), required
- Strong computer skills
- Familiarity and ability to work with diversity of cultural/socio-economic backgrounds
- General knowledge of cultural backgrounds of patients to be served
- Must submit a CORI release form and demonstrate proof of being free from disqualifying information

Competencies:

- High level of customer service and a positive approach to work with patients. Projects positive attitude about the department and the health center, and offers services to ensure positive experience
- Ability to maintain an organized work area and work collaboratively as a member of a team



- Must possess excellent oral and written communication skills and time management skills to effectively communicate with patient
- Ability to handle confidential information in a professional manner
- Works well under pressure to manage stressful situations
- Uses sound judgment and confidence
- Detail-oriented and accurate

All requirements are subject to possible modification to reasonably accommodate individuals with disabilities. Some requirements may exclude individuals who pose a direct threat or significant risk to the health and safety of themselves or other employees.

Benefits include: **excellent compensation**, four day work week, signing bonus, 3.2 weeks of paid time off, 3 personal days, and 12.5 paid holidays; reimbursable licensing fees and continuing education credits; employer contributed health, dental, vision, life insurance, long term disability and retirement contributions; voluntary flexible spending accounts and disability/critical illness coverage.

Please send your resume to HR@healthfirstfr.org if you are interested in applying.

HealthFirst Family Care Center, Inc. is proud to be an Equal Opportunity Employer (EOE)

HealthFirst celebrates and supports diversity and varied perspectives. We strive to eliminate discrimination and to hire applicants of diverse backgrounds, cultures and thoughts. HealthFirst does not discriminate against any individual on the basis of race, color, national origin, religion, sex (including pregnancy/breastfeeding, transgender status, and sexual orientation), age, physical or mental disability, genetic information, or any other protected class.